



Welcome to our School
Community

Website

Our Website is full of important information:

- Curriculum Overview and Early Years Pages
- Newsletter – this is emailed to parents each Friday and posted to the Website
- Term dates
- Updated information – Events, Gift sales etc.
- Whats App, is not an official communication channel of the school... Please ensure this is used appropriately and any information is accurate having been screen captured from official school communications only!

Coming to school

Cycling / scooting – what a great way to come to school.

However, please ensure the safety of your child by ensuring they wear helmets and either use the footpath or stay near the railings, near you. Children should not be more than a couple of meters away from you.

Please refrain from driving down to school – including lunchtimes. This is for safety purposes.

Punctuality

Punctuality matters – EY2 opens the gate at 8.50am and EY1 gate is opened at 9.00am. We start teaching with busy fingers as an early morning task upon arrival and staff need to focus upon the children at this point.

EY1 morning session ends at 12.00pm and afternoon session ends at 2.50pm.

EY2 school day ends at 3pm. Please be prompt to meet these times as children can get stressed if they are always last being collected.

Attendance and Sickness

Attendance is key in your child succeeding.

A minimum attendance level of 96% cross the year is the aim.

Children cannot help becoming ill! If your child vomits, please keep them off school for 48 hours. This helps prevent the spread of the germ.

Temperatures over 37.4 will result in a call home to collect your child.

Across the year this does usually balance out and this target is certainly achievable in a typical school year. Please book holidays for the school holidays only.

If your child needs medication administered during the school day, please complete a form at the office. Medication is dropped off / collected at the office.

Messages

Messages for the day should be communicated in writing, via email in advance, to office@broxbourne-pri.herts.sch.uk, should there be a need, as staff need to concentrate on starting the school day and teaching. Should there be the need to discuss a matter in more detail, please request an appointment via email and the teacher will be in contact when they are next able to. Please note staff teach throughout the day and have little opportunity to make contact during the school day.

Verbally relayed messages, can be missed and may not be relayed to the member of staff requiring this information which is why key messages require putting in writing.

Uniform

- Expectations – please see the uniform list on the website.
- Hair: blue, black, white, neutral or hair coloured accessories only. Please no huge bows and no solid hairbands for PE.
If hair is short, no shaven patterns. ANY long hair (shoulder length) needs to be tied back
- Preloved clothes sales – these are run at the school as well as through Smiths School Uniform shop. Please speak to the office for more information.
- Spare Clothes – useful to send spare clothes into school in case of accidents.
- Earrings – plain gold or silver studs only – tapes for PE. Ideally, children would not wear earrings on PE days.
- PE will be a Wednesday morning for EY1
- PE will be a Thursday afternoon for EY2

School community events

- HOP Group – Hear Our Prayer Group. This is a prayer group for parents that is held on the first Thursday of each half term at 9am.
- EDI Meetings – Equality, Diversity and Inclusion Meetings. These are held each term and are a great opportunity to share and discuss issues around these topics. These are well supported by our school community and we have excellent, informative discussions.
- As a Church School, we attend our local church, St Augustine's, several times through-out the year. We begin school at church and attend as a whole school on a Sunday at key times during the year.

Church services

- End of Terms
- Harvest Festival
- Christmas Events

We end every term with a service at the church and you are invited!

Christmas is a busy time at school. We have a Nativity, Christmas Fair, Santa to visit, Christmas dinner for the staff and children, class parties, a Santa Dash run and Pantomime.

Some children can find the end of terms and different routines unsettling. Please let us know if your child needs some extra care or understanding at any time.

Reading

Reading is so important in the early years of a child. This helps build vocabulary, imagination, attention and recognition of the written word

- EY1 children will bring a school library book home to share with you. Please record these sessions in the bespoke reading record with your child.
- EY2 children will bring a school reading book home. These will have no words initially. This is to encourage your child to tell a story using the pictures. **Please record these sessions in the reading diary.** This will ensure that the book is changed appropriately.
- Phonics – Level 1 in EY1 is all about listening, Rhyme and Segmenting. In the summer, the children will learn the first 12 sounds in level 2 and will have an initial sound shelf.
- Level 2, 3 and 4 will be taught in EY2. Your child will bring home a small folder with the new sounds they have learnt. Please practise these with your child to help consolidate their learning.

Reading – Story Sacks

Throughout the year children will have access to story sacks to share with parents at home

These are such a valuable resource which promotes a love of reading and encourages new vocabulary.

More on this will be shared at our exciting Story Sack launch soon!

Report on Your Child's Progress

- At Broxbourne, full reports are sent home in February. The reason we do this is to enable us to work in partnership towards the child's learning goals. This gives us time to work together to "close any gaps in their learning" before the end of year.
- At the end of the year, you will receive an overview of your child's attainment for the academic year – EY2 children will also receive their EY goals at the end of Reception

Examples of Trips in the Early Years

EY1

Trips tend to be in the Summer Term

- Fire station visit (People who help us)
- Epping Forest Museum (storytelling workshop)

EY2

- Ark Farm – Spring Term (Farm Animals)
- Mountfitchet Castle – Summer Term (Castles)

Other information

- School Disco! - Autumn and Spring
- School PTA – please get involved and support our school
- Tapestry – not for general messages. Please use for celebrating your child's achievements or a significant event
- Mothers and Significant others sale / Fathers day sale
- Non uniform days - bring chocolate/bottle
- Please do check the school calendar for important dates – this is updated regularly
- EY2 Parent Learning Workshops to support your child's learning.

Thank you for
attending this
evening!