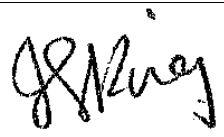


Privacy and Cookie Policy

Ratified by Governors	29.1.19
Date for Review	January 2021
Signed Chair of Governors	

Broxbourne CE Primary School and Extended School has created this privacy statement in order to demonstrate our firm commitment to privacy. The following discloses our information gathering and dissemination practices for this website www.broxbourne-pri.herts.sch.uk. We evaluate the relevant sites which we provide links to but Broxbourne CE Primary School does not give approval or endorsement of those websites and we are not responsible for their content. As such, links to other websites are not covered by this policy and individuals are advised to check the privacy policies of those other sites for their terms and conditions.

Cookies

The www.broxbourne-pri.herts.sch.uk website uses Cookies, which are small text files that are placed on your computer by websites you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site. They cannot be used to get information from your computer about you or read any personal material kept by you on your computer.

What are Cookies used for

A **Cookie** is used to make the link between you and the information you have provided to the website. The creation of a Cookie on your computer does not give

the website any access to other information such as your email address. We use **Cookies** and some other data stored on your device to:

- give you a better online experience;
- allow you to set personal preferences;
- protect your security;
- measure and improve our service;
- work with partners and measure marketing.

What information is kept by the Cookie?

A **Cookie** will typically hold:

- the name of the website that it has come from;
- how long the cookie will stay on your computer or phone.

‘**Session Cookies**’ only last until you close your browser. They are not stored on your hard drive. They are usually used to track the pages that you visit so that information can be customised for you for that visit.

‘**Persistent Cookies**’ are stored on your hard drive until you delete them or they reach their expiry date. These may, for example, be used to remember your preferences when you use the site.

How do ‘Cookies’ affect my privacy?

You can visit our website without revealing any personal information. We protect your personal information very carefully. The security and safety of your personal information is very important to us.

The Privacy and Electronic Communications (EC Directive) Regulations 2003 (the Regulations) cover the use of Cookies and similar technologies for storing information, and accessing information stored, on a user’s equipment such as their computer or mobile. Amendments to the regulations came into effect on 25 May 2011. The Privacy and Electronic Communications (EC Directive) (Amendment) Regulations 2011 make it compulsory for websites to inform users if Cookies are being used, and to provide some information on how Cookies are used.

Some of our pages may contain links to external/third party websites or other websites which may set Cookies, we have no control over these.

Advice on how you can control Cookies

Most web browsers allow some control of most cookies through the browser settings. To find out more about cookies, including how to see what cookies have been set and how to manage and delete them, visit:

www.allaboutcookies.org.

To opt out of being tracked by Google Analytics across all websites visit:

<http://tools.google.com/dlpage/gaoptout>

For more information about Google search preferences:

<http://support.google.com/websearch/bin/answer.py?hl=en&answer=35892>

To find out how to delete your Google search history visit:

<http://support.google.com/websearch/bin/answer.py?hl=en&answer=465>

Or to turn off Google search personalisation:

<http://support.google.com/accounts/bin/answer.py?hl=en&answer=54048>

Google's Privacy Policy: www.google.com/intl/en/policies/privacy/

Information we collect

Broxbourne CE Primary School does not collect or store any personal information about individuals who browse this website other than where you voluntarily choose to give your personal information via email or online forms used to enquire about or apply for a service.

The information provided by users via email or online forms will be acted upon according to the content of the communication. Any personal data collected through this website will be treated as confidential under the principles of the Data Protection Act 1998.

Information to improve our website

Our web servers automatically log the user's IP address and session information such as the duration of the visit, type of browser being used and broad demographic information. The information we do collect is only used for system administration and to provide statistics which Broxbourne CE Primary School uses for evaluation of the site.

Security

This site has security measures in place to protect the loss, misuse and alteration of the information under our control. All instances of unauthorised attempted access to our site are logged and investigated. Where necessary, Hertfordshire County Council will inform law enforcement agencies or other relevant organisations regarding misconduct.

Email

At Broxbourne CE Primary School we respect the privacy of email accounts and we store your email addresses securely. Your details will not be passed to ANY organisation beyond Broxbourne CE Primary School without your explicit permission.

Notification of changes

Development of new Broxbourne CE Primary School services may generate the need to amend this Privacy Policy at any time.

If you have any questions or concerns relating to this policy and data protection please contact us using any of the methods on our [Contact us](#) page, or write to:

The Data Protection Officer
Broxbourne CE Primary School
Mill Lane
Broxbourne
Herts
EN10 7AY

Cookies – what are they?

A "cookie" is a piece of information, like a tag, that's stored on your computer, tablet or phone when you visit a website. It can help identify your device – like your PC or mobile phone – whenever you visit that website.

They are used by most major websites including ours. To make the best use of our website, on whichever device you use, you'll need to make sure your web browser is set to accept cookies.

What are cookies used for?

We use cookies and some other data stored on your device to:

give you a better online experience

allow you to set personal preferences

protect your security

measure and improve our service

work with partners and measure marketing

So what information is kept by the cookie?

A cookie will typically hold

the name of the website that it has come from

how long the cookie will stay on your computer or phone

a value – usually a randomly generated unique number

How long do cookies stay on my computer?

Session cookies – these only last until you close your browser. They are not stored on your hard drive. They are usually used to track the pages that you visit so that information can be customised for you for that visit.

Persistent cookies – these are stored on your hard drive until you delete them or they reach their expiry date. These may, for example, be used to remember your preferences when you use the site.

How do cookies affect my privacy?

You can visit our website without revealing any personal information.

We protect your personal information very carefully. The security and safety of your personal information is very important to us.

We may ask you for personal information so you can buy something from our shop, for security reasons or so you can use our services.

Get full details of how we collect information, how we use it, how we keep it and how we disclose it in our Privacy Policy.