## In Year appeals

In order to lodge an in-year appeal, parents must first complete our Supplementary information form to apply for a place. Once the school has confirmed that there is no place available, parents should contact Hertfordshire County Council and inform them they wish to appeal. Herts County Council will then send the parents a code, allowing them to lodge an appeal online. Appeals resulting from in year admission applications will be heard within 30 school days of the appeal being lodged.

## EY2 Appeals 2025

Offer day for EY2 places is 16 April 2025, with 2 May 2025 being the deadline to accept or decline your offer of a school place. If you don't accept or decline, Herts County Council may offer your place to someone else. They will then offer you a place at your nearest school that still has places.

If you wish to appeal please log on to <a href="https://www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/primary-junior-and-middle-schools/primary-school-appeals.aspx#">https://www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/primary-junior-and-middle-schools/primary-school-appeals.aspx#</a> and quote your Application Reference Number and Child ID (both can be found in your admissions account) in order to set up an appeals account. Parents who live out of County, or who applied on paper need to contact the Herts Customer Service Centre on 0300 123 4043 to obtain registration details.

Appeals may be held by telephone, video conference or in writing.